

BUXTED PARISH COUNCIL – FINANCE COMMITTEE

Clerks: Miss B Macklen & Mrs C Feltham, PO Box 202, Heathfield, East Sussex TN21 1BN.
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24th October 2023

The Chairman and Members of the Finance Committee
The Chairman and Vice Chairman of the Council,

copy: other Members of the Council

NOTICE OF MEETING

**Finance Committee meeting to be held
on Tuesday 31st October 2023 at 7.30 p.m.**

Members of the public are invited to attend and, at the discretion of the Chairman, may ask questions prior to the commencement of the business proper.

AGENDA

1. Apologies for absence.
2. Declarations of members' interests in respect of items on this agenda.
3. Review and approval of the minutes of the finance committee meeting held on 22nd November 2022.
4. Review of Year End accounts for year ending 31st March 2023.
5. Audit for the year ending 31st March 2023
 - 5.1 To note the Internal Audit report for year ending 31st March 2023 and consider any recommendations.
 - 5.2 To note the conclusion of the external audit for year ending 31st March 2023 (by PKF Littlejohn) and consider any notices or advisories.
6. Review of current financial years expenditure v budget (spreadsheet from the RFO).
7. Review of current available funds and earmarked reserves (spreadsheet from the RFO).
8. To consider the budget setting for 2024-2025 (spreadsheet from RFO).
9. To approve the precept amount to be recommended to full council.
10. Any other matters properly notified.

Claudine Feltham, Clerk and RFO, Buxted Parish Council